Harrogate and District NHS
NHS Foundation Trust

UK Dermatology Clinical Trials Network

The James Lind Alliance

Appendix 1: James Lind Alliance Acne Priority Setting Exercise Timeline

TASK	11/12	12/12	01/13	02/13	03/13	04/13	05/13	06/13	07/13	08/13	09/13	10/13	11/13	12/13	01/14	02/14	03/14	04/14
Draft protocol																		
Apply for ethics & NHS governance approval																		
Apply for portfolio adoption																		
Apply for SAPC award																		
Meet with Lester Firkins to discuss roles & responsibilities																		
Invite people with relevant expertise to join SG																		
Draft SG's terms of reference																		
Draft budget & projected cash flow																		
Meetings of SG																		
Identify stakeholders & invite to participate																		
Finalise protocol & get sign off by SG																		
Draw up promotion & publicity strategy																		
Prepare materials for launch meeting																		
Awareness/launch meeting																		
Design & pilot survey for collection of uncertainties																		
Agree final version of 1st survey																		
Activate publicity mechanisms																		
Survey for collection of uncertainties open																		
Refine uncertainties & generate long list																		
Prioritisation survey open																		
REPORT TO UK DCTN																		
Prioritisation workshop																		
Follow up workshops to formulate research questions																		
Manuscript submitted for publication																		
Dissemination																		
Entry of uncertainties in standard format into DUETS																		
Conference presentation(s)																		