

Veterans' Health Priority Setting Partnership Steering Group Meeting 1 – on Zoom

A G E N D A

Time	Item		Materials
10.30am	Welcome and introductions from each Steering Group Member	JLA Adviser	
10.50am	Introduction to the Veterans' Health PSP <ul style="list-style-type: none"> • Origins • Context • Q&A 	PSP Lead/Coordinator	
11.30am	Introduction to the JLA PSP process <ul style="list-style-type: none"> • Roles and responsibilities • Q&A on the JLA and PSP process 	JLA Adviser	JLA PowerPoint presentation
12.10pm	Break – 10mins		
12.20pm	PSP administration <ul style="list-style-type: none"> • Steering Group Terms of Reference • Steering Group interests and privacy • Meeting dates for Steering Group Meetings: video conference & face to face • File sharing • Budget 	All	Draft Terms of reference. Steering Group Interests and Privacy form already completed
12.45pm	Introduction to the Protocol <ul style="list-style-type: none"> • Briefing for considerations for what's in scope and out of scope • Prep for detailed discussion at next meeting. 	PSP Coordinator/JLA Adviser	Protocol Template
1.00pm	One piece of advice for the Veterans' Health PSP	All	
1.15pm	AOB & Next Steps		
1.30pm	Close		

Steering Group Attendees	Role
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Apologies: